



# Welcome to RRWA's WaterScope

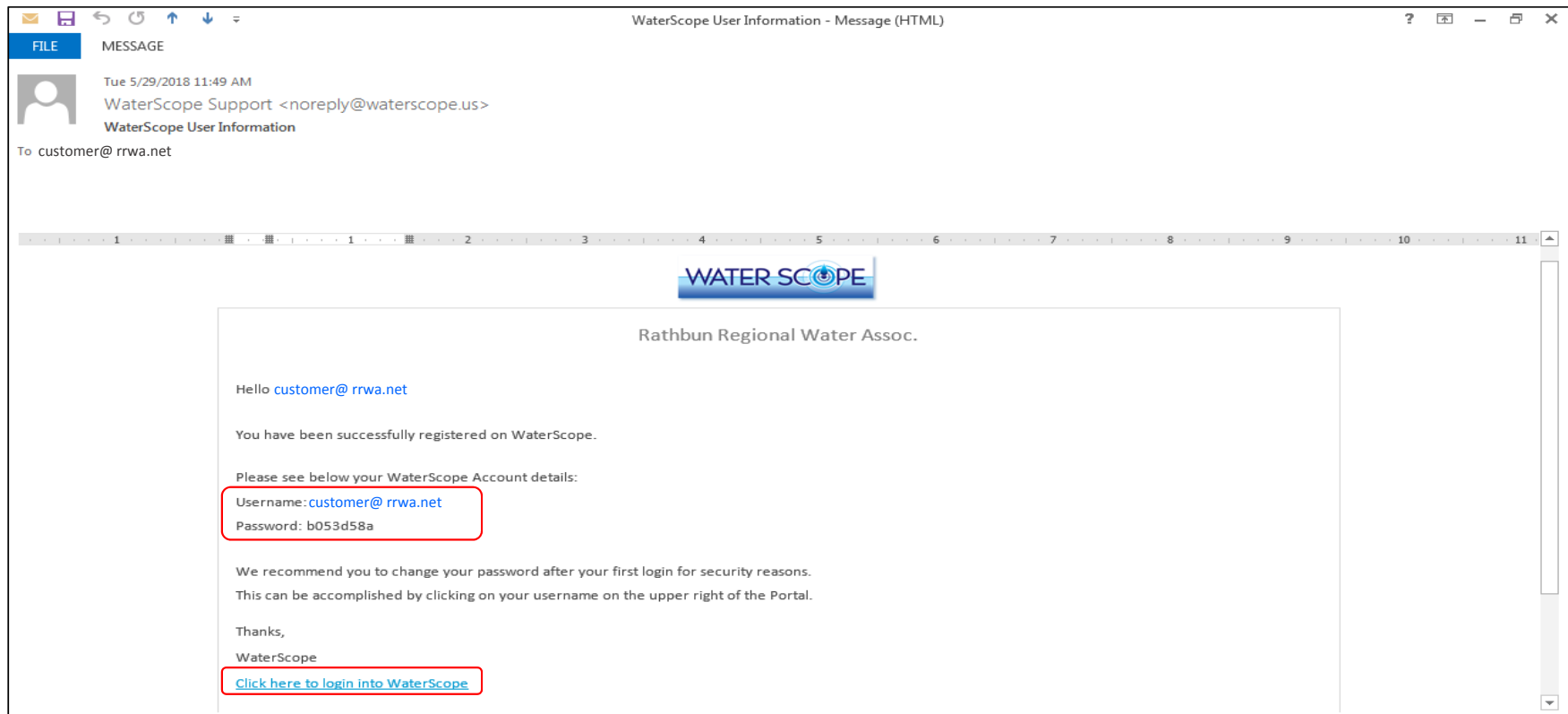
Congratulations on your new smart water meter!

Please follow the steps on these pages to:

- 💧 Access your smart meter account
- 💧 Confirm your water leak and usage email notifications
- 💧 Look-up your meter reading

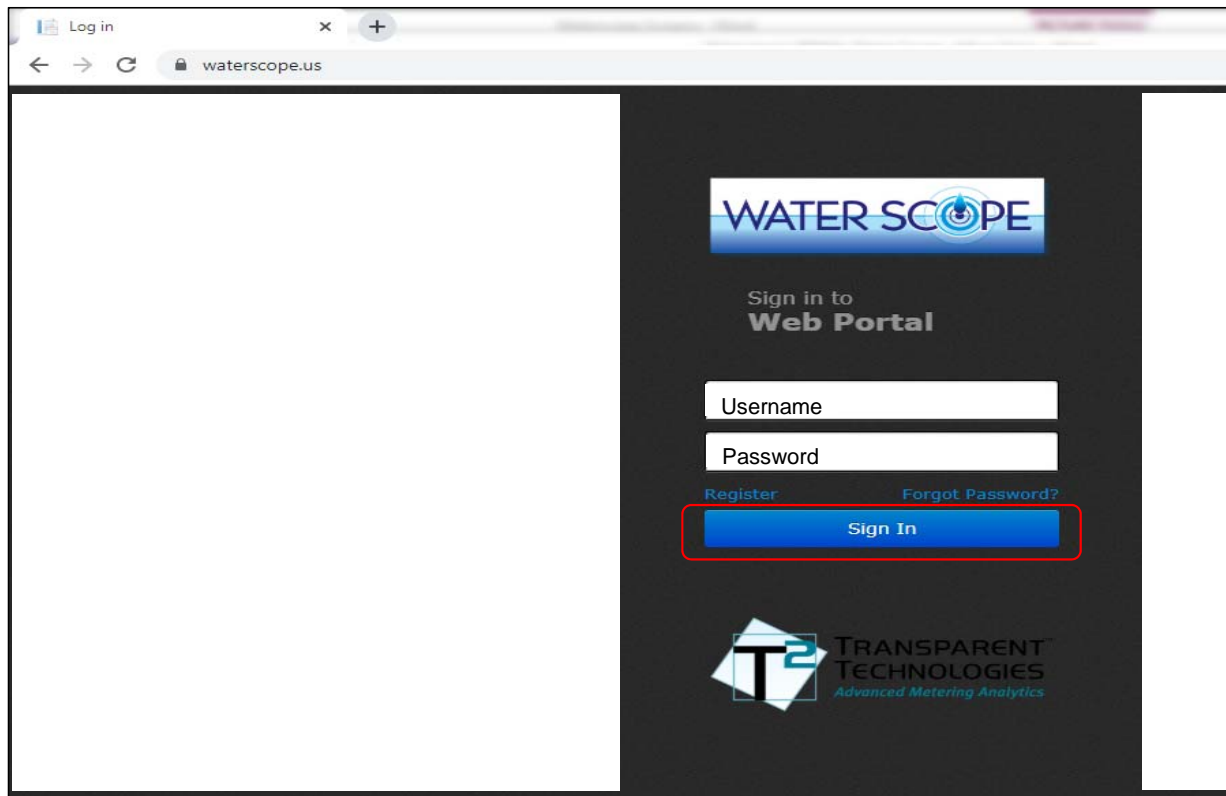
## Step 1 – Access your smart meter account

You will receive an email from WaterScope after your smart meter is installed. This email will include your username, temporary password, and a link to the WaterScope portal that you will use to access your smart meter account. Please check your junk and spam folders if you do not receive this email.



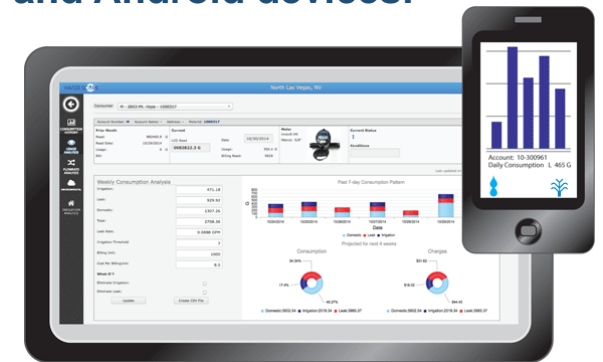
## Step 2 – Sign into your smart meter account

Click on the link to the WaterScope portal in your email. Enter your username and temporary password to sign into your smart meter account. Click “Sign In” to view your smart meter account on the WaterScope portal. You may change your password at any time after the first sign-in.



The screenshot shows a web browser window with the URL "waterscope.us". The page features the "WATER SCOPE" logo at the top. Below the logo, it says "Sign in to Web Portal". There are two input fields: "Username" and "Password". Below these fields are two links: "Register" and "Forgot Password?". A blue "Sign In" button is highlighted with a red border. At the bottom of the page, there is a logo for "TRANSPARENT TECHNOLOGIES Advanced Metering Analytics".

**WaterScope is also available as a mobile app for both iOS and Android devices!**



### Step 3 – Confirm your water leak and usage email notifications

Click on “Notifications” from the menu on the left side of your smart meter account screen. On the “Verification” tab, confirm the email that you would like to receive notifications. On the “Set Notifications” tab, select the types of notifications that you would like to receive by email. See next page for notification types.

The image displays two screenshots of the Rathbun Regional Water Ass... WATER SCOPE website, illustrating the process of setting up email notifications.

**Left Screenshot (Verification Tab):**

- Account Information: Account Number: ##-##-##-##, Consumer Name: Jane Doe, Address: 16166 Hwy 129, Centerville, Iowa, VN ID: 1071376
- Meter: innov8-VN LTE Badger 5/8 x 3/4", LCD Read: 0100415.0G @11/08/201..., Billing Read: 100 G x 1000
- Notification Settings: Verification (selected), Set Notification, Alert Schedule, Unexpected Usage
- Primary Email: Email: customer@rrwa.net (Change Email)
- Secondary Emails: Enter your Secondary Email (Add)
- Note: Maximum 5 secondary emails can be added to the system to send notifications.

**Right Screenshot (Set Notification Tab):**

- Account Information: Account Number: ##-##-##-##, Consumer Name: Jane Doe, Address: 16166 Hwy 129, Centerville, Iowa, VN ID: 1071376
- Meter: innov8-VN LTE Badger 5/8 x 3/4", LCD Read: 0100415.0G @11/08/201..., Billing Read: 100 G x 1000
- Notification Settings: Verification, Set Notification (selected), Alert Schedule, Unexpected Usage
- Table of Notification Conditions:

| Condition                                                                                                      | Format                | Email                    |
|----------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------|
| <input checked="" type="checkbox"/> Leak (A drip or trickle leak is evident)                                   | <input type="radio"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Intermittent Leak (Water is being used at a high flow for hours at a time) | <input type="radio"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Unexpected Use (Unexpected water usage)                                               |                       |                          |
| <input type="checkbox"/> Threshold Leak (Water is being used continuously above threshold, Set limit is 5 GPM) |                       |                          |
| <input type="checkbox"/> Watering Violations                                                                   |                       |                          |

Other Conditions: One-Time Only

*Info:* Emails will be sent during normal business hours. Time is subject to your time zone.

## Types of notifications

You can select the types of notification that you would like to receive by email from WaterScope. Common notification types are described below.



Leak – Meter runs constantly for 24 consecutive hours.



Intermittent Leak – Meter shows intermittent, continuous flow such as with a toilet leak.



Threshold Leak – Meter runs constantly at a flow above 5 gallons per minute for 24 consecutive hours.



Unexpected Use – Meter shows water use during a period set by the customer such as vacation.

## Step 4 – Look-up your smart meter reading

Click on “Dashboard” from the menu on the left side of your smart meter account screen. You will find your smart meter reading on the left side of the “Your Account Information” box at the top of the screen. The number under the title “LCD Read” is your actual meter reading. The number under the title “Billing Read” is the meter reading in thousand gallons that is used to calculate your water bill.

The screenshot displays the WaterScope web portal for the Rathbun Regional Water Association. The page is titled "Your Account Information" and shows the following details:

- Account Information:** Account Number: ###-##-###-###, Consumer Name: Jane Doe, Address: 16166 Hwy J29, Centerville, Iowa, VN ID: 1071376
- Readings:** LCD Read @11/08/2019 2:36 AM: 0100415.0 G; Billing Read: 100 Gx 1000
- Consumption:** Water Consumption - 11/07 to 11/08: 81.36 G; So far this month: 792.29 G; Daily Average: 113.18 G
- Read Date:** 11/08/2019
- Conditions:** The following conditions have been detected: No conditions detected
- Meter:** innov8-VN LTE Badger 5/8 x 3/4"

The dashboard also includes a "Your Dashboard" section with a welcome message and a "WaterScope Tools" section with three main tools:

- Resources:** This page provides links to your water utility and to other resources to learn about water use.
- Consumption History:** This tool provides detailed charts to view historical consumption and flowrates. Use this tool to investigate your water use.
- Usage Analysis:** This tool provides charts to view your water consumption segmented between domestic use, leaks and irrigation.

The footer of the page includes the WaterScope logo and the copyright notice: Copyright © 2019 Transparent Technologies, Inc., All rights reserved.



## QUESTIONS?

Contact RRWA at 1-800-233-8849 or [rrwainc@rrwa.net](mailto:rrwainc@rrwa.net)

Remember you can use your smart water meter to:

- 💧 Enroll in Auto-Pay or E-Pay
- 💧 Be notified of possible water leaks
- 💧 Monitor your water usage
- 💧 Look-up your meter reading

RRWA customers are responsible for monitoring their water use and for identifying and repairing water leaks in their systems. RRWA customers must pay for all water used and any water lost due to leaks in accordance with Association policies. RRWA shall not be liable for damages of any kind associated with water use, water loss, or delays or miscalculations in readings, unless such damage is the direct result of negligence on the part of the Association.