



Welcome to RRWA's WaterScope

Congratulations on your new smart water meters!

Please follow the steps on these pages to:

- Access your smart meter account
- View your grouped smart meters
- Look-up your smart meter readings
- Monitor your water usage

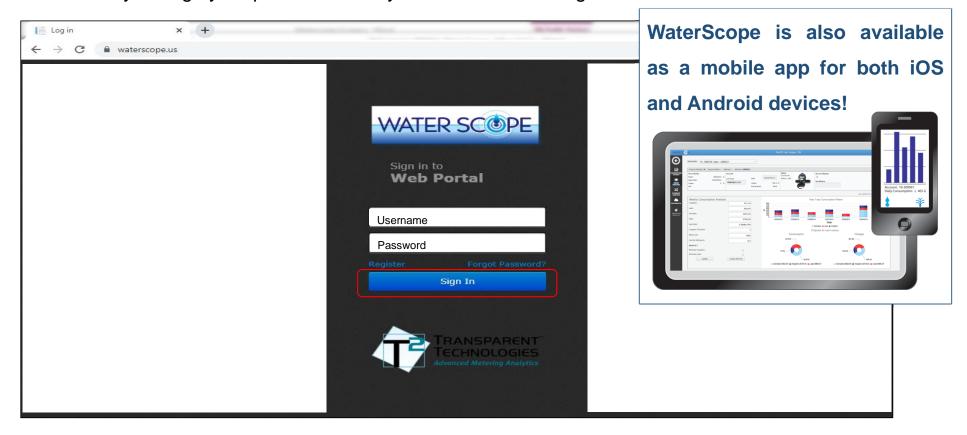
Step 1 – Access your smart meter account

You will receive an email from WaterScope after your smart meters are installed. This email will include your username, temporary password, and a link to the WaterScope portal that you will use to access your smart meter account. Please check your junk and spam folders if you do not receive this email.



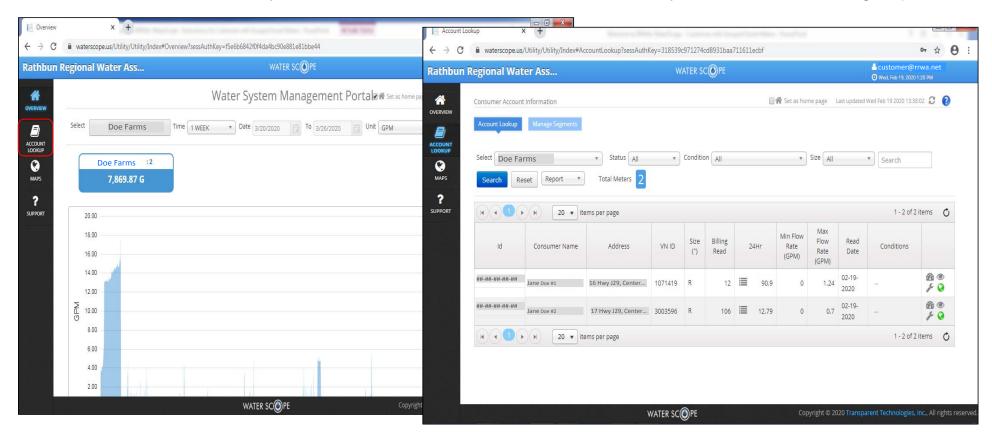
<u>Step 2 – Sign into your smart meter account</u>

Click on the link to the WaterScope portal in your email. Enter your username and temporary password to sign into your smart meter account. Click "Sign In" to view your smart meter account on the WaterScope portal. You may change your password at any time after the first sign-in.



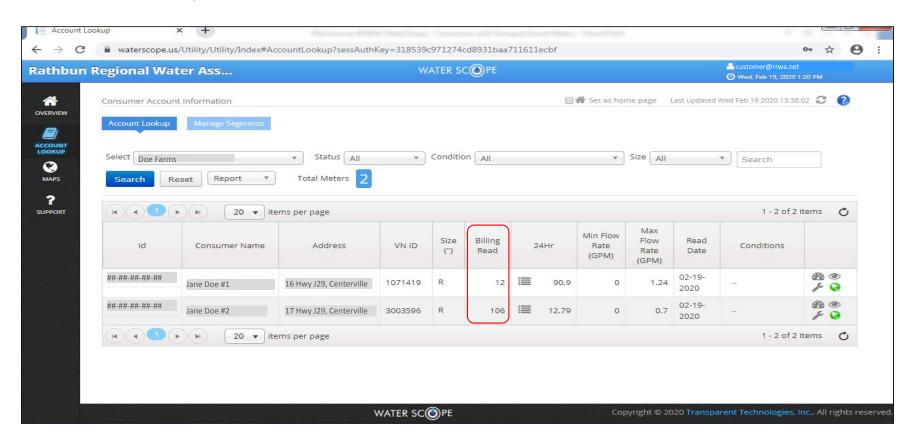
Step 3 – View your grouped smart meters

After you sign in, click on "Account Lookup" from the menu on the left side of the screen to view your smart meters that are grouped together. Please keep in mind that this group will only include your smart meters that have been installed. As your additional smart meters are installed, they will be added to the group.



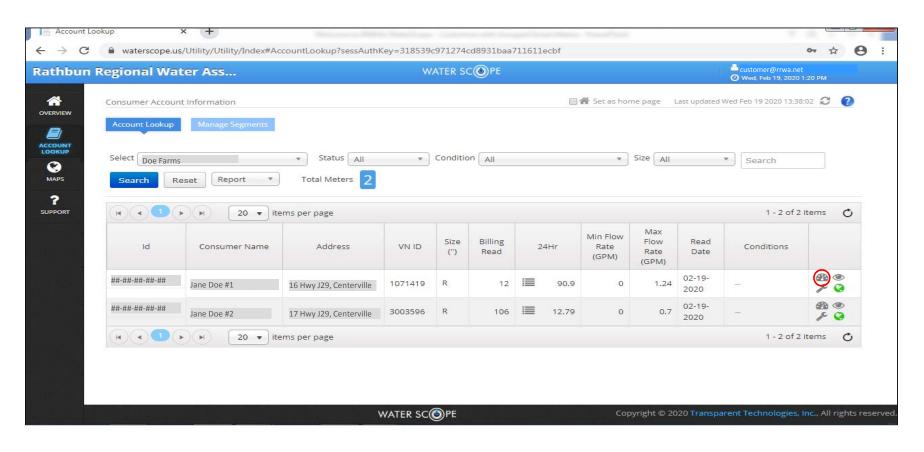
Step 4 – Look-up your smart meter readings

The "Billing Read" for each of your smart meters in the group can be found in a column on the "Account Lookup" page. The number under the column title "Billing Read" is the meter reading in thousand gallons that is used to calculate your water bill.



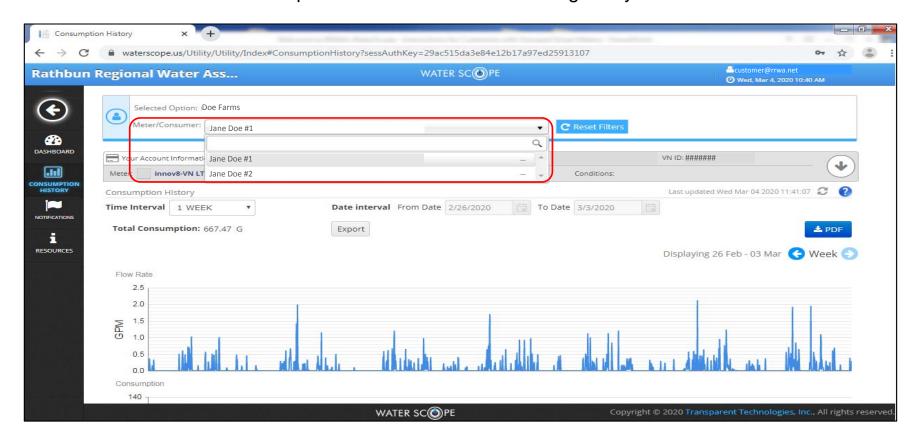
<u>Step 5 – Monitor your water usage</u>

If you would like to view the water usage for one of your smart meters, click on "Dashboard" icon on the right side of the row for that account. The "Dashboard" icon is identified in the red circle below. You can click on the ? icon for more information about any page in the WaterScope portal.



Step 6 – Monitor your water usage

On the "Consumption History" page for the selected smart meter, you will see a set of graphs that show your water usage. You can adjust the time interval to view your water usage or specify a period between two dates. Use the Meter/Consumer dropdown menu to view water usage for your other smart meters.



Step 7 - Water leak notifications

Water leak notifications for your grouped smart meters are pre-set. You will receive water leak notifications at the email address (username) you used to sign into your smart meter account in step 2. Common notification types are described below. Contact RRWA to change your notifications and for more information.

- Leak Meter runs constantly for 24 consecutive hours.
- Intermittent Leak Meter shows intermittent, continuous flow such as with a toilet leak.
- Threshold Leak Meter runs constantly at a flow above 5 gallons per minute for 24 consecutive hours.
- High Usage Meter registers more than 5,000 gallons of water use in a 24 hour period
- 1 Unexpected Use Meter shows water use during a period set by the customer such as vacation.





QUESTIONS?

Contact RRWA at 1-800-233-8849 or rrwainc@rrwa.net

Remember you can use your smart water meters to:

- Enroll in Auto-Pay or E-Pay
- Be notified of possible water leaks
- Look-up your meter readings
- Monitor your water usage

RRWA customers are responsible for monitoring their water use and for identifying and repairing water leaks in their systems. RRWA customers must pay for all water used and any water lost due to leaks in accordance with Association policies. RRWA shall not be liable for damages of any kind associated with water use, water loss, or delays or miscalculations in readings, unless such damage is the direct result of negligence on the part of the Association.